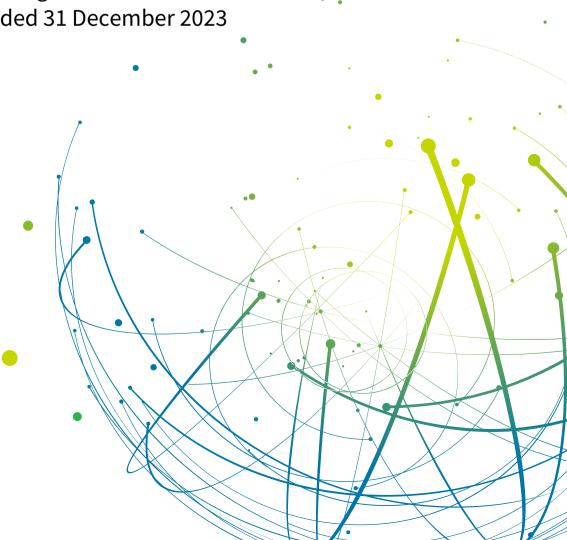
Deloitte. Private

Performance Report

Hospitality Training Trust For the year ended 31 December 2023

Prepared by Deloitte Private



Contents

- 3 Entity Information
- 4 Approval of Financial Report
- 5 Statement of Service Performance
- 7 Statement of Financial Performance
- 8 Statement of Financial Position
- 9 Statement of Cash Flows
- 10 Statement of Accounting Policies
- 13 Notes to the Performance Report

Performance Report Hospitality Training Trust Page 2 of 17

Entity Information

Hospitality Training Trust For the year ended 31 December 2023

Legal Name of Entity

Hospitality Training Trust

Entity Type and Legal Basis

Hospitality Training Trust is incorporated under the Charitable Trusts Act 1957 and is registered with Charities Services.

Charities Number

CC47426

Entity's Mission

To advance training in the hospitality sector, and to develop and promote excellence, leadership, talent and knowledge within the industry.

Entity Structure

Hospitality Training Trust ("the Trust") is a Trust focused on supporting the hospitality sector in New Zealand through providing grants which promote training. It is also a registered charity.

The Trust is governed by a Board of Trustees comprising the three appointed members of the Trust.

The Board of Trustees can decide how often it meets, but must convene an Annual General Meeting each year.

The Trust is structured in order to support its key strategic objectives as follows:

- \cdot a Board of Trustees, appointed by two organisations in the hospitality sector and the third trustee is appointed by the two appointed trustees, for three year renewable terms
- · a Secretary appointed to provide part time support to the Board and manage operational aspects
- · four ordinary meetings per annum, guided by agreed Work Programme, and an Annual General Meeting.

Main Sources of Entity's Cash and Resources

Hospitality Training Trust's primary source of funding is through receipt of income from equities, fixed interest, and other investments.

Main Methods Used by the Entity to Raise Funds

Hospitality Training Trust has engaged Craigs Investment Partners to manage its investment portfolio, which generates investment income.

Entity's Reliance on Volunteers and Donated Goods or Services

Hospitality Training Trust does not rely on volunteers or donated goods and services.

Performance Report Hospitality Training Trust Page 3 of 17

Approval of Financial Report

Hospitality Training Trust For the year ended 31 December 2023

The Board are pleased to present the approved financial report including the historical financial statements of Hospitality Training Trust for year ended 31 December 2023.

APPROVED		
Bruce Robertson		
Chair		
Date17 April 2024		
Character American		
Steve Armitage		
Trustee		
Date 17 April 2024		

Performance Report | Hospitality Training Trust Page 4 of 17

Statement of Service Performance

Hospitality Training Trust For the year ended 31 December 2023

Description of Entity's Outcomes

Objectives and Goals

- The purposes and aims of the Trust are to use or employ both capital and income of the Trust Fund for the furtherance of any charitable purposes in New Zealand which are from time to time selected by the Trustees in accordance with the provisions of the Deed.

Successful Management of Trust Funds

- Investment of the Trust's capital in such a way that the capital sum grows to better or at lease match inflation, and sufficient income is earned to enable the distribution of grants in accordance with the Trust Deed.

Grants Awarded Appropriately and in accordance with the Trust Deed

- Clear and sound processes are followed in soliciting, assessing and deciding applications for grants that match the Deed's Objects.

High Quality Governance

- Trustees have in place good governance policies and processes to support the two key strategic outcomes above and ensure the work of the Trust is publicly available.

	ACTUAL 2023	BUDGET 2023	ACTUAL 2022
Description and Quantification of the Entity's Outputs			
Funds Under Management			
Income/(Loss) earned from Funds investment under Investment Policy Statement	618,926	-	(724,332)
Grants Management			
Funds awarded (funds formally approved by the Trust)	130,616	-	137,101
Governance			
Secretarial Fee	20,700	-	20,125
Chair fee	6.038	_	5.750

Additional Output Measures

- Quarterly reports on investments received and considered:
 - Investment Policy Statement reviewed regularly with professional advisers, Craigs.
- Grants management
 - Applications called for under an agreed process and decisions made by all Trustees (allowing for conflict of interest).
 - Four meetings a year to consider and monitor grants.
- Work Programme adhered to
 - Annual programme of work adopted by Trustees at the first meeting of the new year according to the timetable set out in the document and is monitored at each meeting of Trustees.

Performance Report Hospitality Training Trust Page 5 of 17

- Risk management and Conflicts of Interest identified and managed

 Reviewed at each meeting; any Trustee conflicted takes no part in decision making on the application in question (but may be consulted).

Performance Report | Hospitality Training Trust Page 6 of 17

Statement of Financial Performance

Hospitality Training Trust For the year ended 31 December 2023

	NOTES	2023	2022
Revenue			
Interest, Dividends and Other Investment Revenue	1	245,726	218,430
Other Revenue	1	373,200	(942,762)
Total Revenue		618,926	(724,332)
Expenses			
Grants and Donations Made	2	106,355	123,891
Other Expenses	2	68,938	63,442
Total Expenses		175,293	187,333
Surplus/(Deficit) for the Year		443,633	(911,665)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Performance Report Hospitality Training Trust Page 7 of 17

Statement of Financial Position

Hospitality Training Trust As at 31 December 2023

	NOTES	2023	2022
Assets			
Current Assets			
Bank Accounts & Cash	4	6,697	12,448
Other Current Assets	4	18,488	14,788
Total Current Assets		25,185	27,236
Non-Current Assets			
Property, Plant and Equipment	5	27	54
Investments	4	7,471,388	7,023,477
Total Non-Current Assets		7,471,415	7,023,531
Total Assets		7,496,600	7,050,767
Liabilities			
Current Liabilities			
Creditors and accrued expenses	8	7,200	5,000
Total Current Liabilities		7,200	5,000
Total Liabilities		7,200	5,000
Total Assets less Total Liabilities (Net Assets)		7,489,400	7,045,767
Accumulated Funds			
Accumulated Surpluses	3	7,489,400	7,045,767
Total Accumulated Funds		7,489,400	7,045,767

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Performance Report Hospitality Training Trust Page 8 of 17

Statement of Cash Flows

Hospitality Training Trust For the year ended 31 December 2023

	2023	2022
tatement of Cash Flows		
Cash Flows from Operating Activities		
Cash was received from		
Interest, dividends and other investment receipts	472	90
Total Cash was received from	472	90
Cash was applied to		
Donations or grants paid	(106,355)	(123,891
Payments to suppliers and employees	(42,868)	(39,923
Total Cash was applied to	(149,222)	(163,814
Total Cash Flows from Operating Activities	(148,751)	(163,724
Cash Flows from Investing and Financing Activities Cash was applied to		
Receipts from the investment portfolio	143,000	168,500
Total Cash was applied to	143,000	168,500
Total Cash Flows from Investing and Financing Activities	143,000	168,500
Net Cash Flows from Operating and Investing Activities	(5,751)	4,776
	2023	2022
ash Balances		
Opening Cash	12,448	7,672
Closing Cash	6,697	12,448
Net Increase / (Decrease) in Cash	(5,751)	4,776

Performance Report Hospitality Training Trust Page 9 of 17

Statement of Accounting Policies

Hospitality Training Trust For the year ended 31 December 2023

Basis of Preparation

The Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the Trust will continue to operate in the foreseeable future.

Revenue

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the Trust. Revenue is accounted for as follows:

Interest and dividend income

Interest income is recognised on an accruals basis.

Dividend income is recognised when the dividend is declared.

Other income

All other income is accounted for on an accruals basis and accounted for in accordance with the substance of the transaction.

Income Tax

The Trust is a registered charity under the Charities Act 2005, and accordingly is not subject to income tax.

Bank and Deposit Accounts

Bank and Deposit Accounts in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Goods and Services Tax (GST)

All amounts are recorded inclusive of GST as the Trust is not GST registered.

Investments

Investments are carried at fair value as calculated by the investment portfolio.

Financial Instruments

The Trust is party to financial instruments as part of normal operations. These financial instruments include bank accounts, creditors and investments. All financial instruments are recognised in the statement of financial position and all revenue and expenses in relation to financial instruments are recognised in the statement of financial performance. The carrying value of these assets approximates their fair value.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period (2022: nil).

Performance Report | Hospitality Training Trust Page 10 of 17

Grant Issuance Policy

Applications are called in March each year via website and print media advertising. Applications are considered by the Trustees. Any conflicts of interest are declared by Trustees.

Criteria for approval are for projects or ideas that will further the aims and criteria of the Trust around building excellence across the hospitality sector.

Recipients invoice and receive 75% of the agreed Grant at the commencement of the project. The recipients will invoice and receive the final 25% once the project is completed and once the final report is approved by the Trustees.

Grants are accounted for on receipt of the invoice from the recipient of the Grant. The balance of remaining approved grants is recognised as a commitment of the Trust at year end.

Grant recipients are to provide progress reports quarterly and a final report once the project is completed.

Tier 2 PBE Accounting Standards Applied

PBE IPSAS41 -financial instruments: recognition and measurement.

The carrying cost of investments assets is the fair value. The fair value of share investments and held to maturity investments is the market valuation quoted at the reporting date. Surpluses and deficits are shown in the Statement of Financial Performance. Fixed term investments are generally held to maturity. Shares are generally held long term.

Financial instruments

The Trust has elected to apply NFP PBE IPSAS 41 Financial Instruments: Recognition and Measurement for its financial assets and financial liabilities. Financial assets and financial liabilities are recognised when the Trust becomes a party to the contractual provisions of the financial instrument.

The Trust derecognises a financial asset or, where applicable, a part of a financial asset or part of a group of similar financial assets when the rights to receive cash flows from the asset have expired or are waived, or the Trust has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party; and either:

- the Trust has transferred substantially all the risks and rewards of the asset; or
- the Trust has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

Financial Assets

Financial assets within the scope of NFP PBE IPSAS 41 Financial Instruments: Recognition and Measurement are classified as financial assets at fair value through surplus or deficit, financial assets at amortised cost, held-to-maturity investments or available-for-sale financial assets. The classifications of the financial assets are determined at initial recognition.

The categorisation determines subsequent measurement and whether any resulting revenue and expense is recognised in surplus or deficit or in other comprehensive revenue and expenses. The Trust's financial assets are classified as either financial assets at amortised cost or available-for-sale financial assets. The Trust's financial assets include: cash and cash equivalents, short-term investments, receivables and investments.

All financial assets are subject to review for impairment at least at each reporting date. Financial assets are impaired when there is any objective evidence that a financial asset or group of financial assets is impaired. Different criteria to determine impairment are applied for each category of financial assets, which are described below.

Financial assets at fair value through surplus or deficit.

Financial assets at fair value through surplus or deficit include items that are either classified as held for trading or that meet certain conditions and are designated at fair value through surplus or deficit upon initial recognition. The Trust's investments equities fall into this category of financial instruments.

Performance Report | Hospitality Training Trust | 14 Apr 2024 Page 11 of 17

Financial assets at amortised cost

Financial assets at amortised cost are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at amortised cost using the effective interest method, less any allowance for impairment. The Trust's cash and cash equivalents, short-term investments, receivables and non-equity investments fall into this category of financial instruments.

Impairment of Financial Assets

The Trust assesses at the end of reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired. A financial asset or a group of financial assets is impaired and impairment losses are incurred if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a 'loss event') and that loss event has an impact on the estimated future cash flows of the financial asset or the group of financial assets that can be reliably estimated.

For financial assets carried at amortised cost, if there is objective evidence that an impairment loss on loans and receivables carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in the surplus or deficit for the reporting period.

In determining whether there is any objective evidence of impairment, the Trust first assesses whether there is objective evidence of impairment of financial assets that are individually significant, and individually or collectively significant for financial assets that are not individually significant. If the Trust determines that there is no objective evidence of impairment for an individually assessed financial asset, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment.

Assets that are individually assessed for impairment and for which an impairment loss is or continues to be recognised are not included in a collective assessment for impairment.

If in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed by adjusting the allowance account. If the reversal results in the carrying amount exceeding its amortised cost, the amount of the reversal is recognised in surplus or deficit.

Financial Liabilities

The Trust's financial liabilities are trade and other creditors (excluding GST and PAYE). All financial liabilities are initially recognised at fair value (plus transaction cost for financial liabilities not at fair value through surplus or deficit) and are measured subsequently at amortised cost using the effective interest method except for financial liabilities at fair value through surplus or deficit.

Performance Report | Hospitality Training Trust | 14 Apr 2024 Page 12 of 17

Notes to the Performance Report

Hospitality Training Trust For the year ended 31 December 2023

	2023	2022
. Analysis of Revenue		
Interest, dividends and other investment revenue		
Dividends received	120,615	130,154
Interest received	106,204	68,752
PIE income received	18,907	19,524
Total Interest, dividends and other investment revenue	245,726	218,430
Other revenue		
Realised gain/(loss) on investments	12,095	(51,557)
Unrealised gain/(loss) on investments	361,105	(891,205)
Total Other revenue	373,200	(942,762)
	2023	2022
. Analysis of Expenses		
Other expenses		
Accountancy Fees	3,628	3,266
Advertising Expenses	7,296	5,167
Audit Fees	6,599	4,749
Bank Charges	-	
Chair fee	6,038	5,750
Depreciation	27	54
Portfolio Management Fees	23,843	23,465
Secretariat fee	20,700	20,125
Website Expense	808	866
Total Other expenses	68,938	63,442
Grants and donations made		
Bed & Breakfast Association		
Guide to Running a Successful Bed & Breakfast	916	
Total Bed & Breakfast Association	916	
Bocuse d'Or		
Fundraising Activities	1,250	3,750
Bocuse d'Or Team New Zealand 2023/24	3,750	
Total Bocuse d'Or	5,000	3,750
BYATA ~ Backpacker Youth Adventure Tourism Association		
BYATA Covid Recovery Project	-	2,500
Total BYATA ~ Backpacker Youth Adventure Tourism Association	-	2,500
Delaware North		
Project Human Capital	2,500	7,500
Total Delaware North	2,500	7,500

Performance Report Hospitality Training Trust Page 13 of 17

	2023	2022
DINE Academy		
DINE Nurture Fund – Pre-Employment Orientation Week and Teacher PD Day	11,250	
Total DINE Academy	11,250	
Francesca Bonventre		
NZ Wine education on the Chatham Islands	-	(2,813)
Total Francesca Bonventre	-	(2,813)
Hospitality New Zealand		
Knowledge Hub Compliance Training	2,500	
Future Leaders Programme	-	15,000
Roving Tutoring Chef	3,000	9,000
Te Reo Māori in Hospitality and Culinary Storytelling	-	13,500
Hospitality Human Resources Best Practice	-	11,250
Revenue Management Modules for Accommodation Sector	-	3,750
Host Responsibility Training	7,500	
Healthy Hospo Leadership Workshops	7,500	
Total Hospitality New Zealand	20,500	52,500
Ignite Colleges		
Australasian Tapas Competition	-	4,000
Australasia Tapas Competition	5,000	
Total Ignite Colleges	5,000	4,000
NZ Chefs Association		
NZChefs Seminar Series - Food for Thought	-	3,000
NZ Hospitality Championships 2021	-	1,500
Total NZ Chefs Association	-	4,500
NZ Culinary Arts Development Trust		
National secondary school Culinary Challenge Toolbox for Teachers	1,150	3,450
National Secondary School Competition and New Zealand Culinary Journey	-	7,511
Total NZ Culinary Arts Development Trust	1,150	10,961
NZ Sommeliers		
Association of Sommeliers International (ASI) Asia Oceania Best Sommelier Regional Competition 2022 in Tai-wan	-	1,700
ASI Association of Sommeliers International Asia-Oceania Bootcamp for junior sommeliers	-	1,800
Travel Scholarship for Competitors to travel to Auckland	2,100	
Total NZ Sommeliers	2,100	3,500
Project Employ Ltd		
Flourish Cafe	18,000	
Total Project Employ Ltd	18,000	•

Performance Report Hospitality Training Trust Page 14 of 17

	2023	2022
Restaurant Association New Zealand	0.105	
Implementation of Podcasting Software and New Pod-cast Library	2,125	
Professional Development Roadshow 2021	-	3,12
Upgrade of Audio-Visual system at Taste Training Venue	-	21,000
Regional Professional Development Seminar Series' (formerly Roadshows)	2,500	7,500
Professional Development Webinar Series 2022	-	4,000
Future Leaders Academy	15,000	
Total Restaurant Association New Zealand	19,625	35,62
ServicelQ		
Maori Tourism Cultural Camps	6,066	
Total ServiceIQ	6,066	
The Learning Lab		
The Safe Food Refresh Programmends	1,875	-
Total The Learning Lab	1,875	-
Turning Tables		
Creating Confident Coaches - A toolkit for on the job Trainers	1,750	
Total Turning Tables	1,750	
Whenua Iti Outdoors		
Manaaki Kai: Young Maori Leaders in Hospitality	623	1,868
Total Whenua Iti Outdoors	623	1,868
Young Tourism Export Council		
Leadership Day 2021	2,500	-
YoungTEC Leadership Day 2023	7,500	
Total Young Tourism Export Council	10,000	
Total Grants Paid	106,355	123,891
	2023	2022
Accumulated Funds		
ccumulated Funds		
Opening Balance	7,045,767	7,957,432
Operating Surplus/(Deficit) on activities for the year	443,633	(911,665
Total Accumulated Funds	7,489,400	7,045,767
otal Accumulated Funds	7,489,400	7,045,767
	2023	2022
Analysis of Assets		
ank accounts and cash		
BNZ Current Account	6,367	12,448
BNZ Flexi Debit Account	331	-
Total Bank accounts and cash	6,697	12,448

Performance Report Hospitality Training Trust Page 15 of 17

	2023	202
Other current assets Interest Receivable	10.400	14,78
Total Other current assets	18,488 18,488	14,78
Total Other Current assets	10,400	14,700
Investments made up of		
Bonds	2,407,661	2,248,39
Equities	4,436,389	4,146,934
Property Investments	255,438	334,818
Cash	371,899	293,330
Total Investments	7,471,388	7,023,47
	2023	202
Property, Plant and Equipment		
Office equipment	1,880	1,880
Accumulated depreciation on office equipment	(1,853)	(1,826
Total Property, Plant and Equipment	27	54
. Commitments and contingencies		
nere were Grants approved but not paid of \$65,665.00 at 31 December 20 ommitments or contingencies as at 31 December 2023 (Last year - \$Nil).	23 (Last year - \$41,403.75). Other than this	there are no
	2023	2022
Related Parties		
Amounts paid to Chair	6,038	5,750
	2023	2022
. Creditors and accrued expenses		
Accounts payable	7,200	5,000
Total Creditors and accrued expenses	7,200	5,000

5,000 2023 2022 9. Categories of Financial Assets and Liabilities **Financial Assets** Financial assets at fair value through surplus or deficit Investments 7,471,388 7,023,477 Financial assets at amortised cost 12,448 Cash and cash equivalents 6,697 14,788 Interest Receivable 18,488 **Total Financial Assets** 7,496,573 7,050,713

Performance Report Hospitality Training Trust Page 16 of 17

	2023	2022
inancial Liabilities		
At amortised cost		
Creditors and accrued expenses	7,200	5,000
Total Financial Liabilities	7,200	5,000

10. Events After Balance Date

The Hospitality Training Trust Board of Trustees has not yet met in the 2024 year. However, it is noted that the approval of 2024 grant applications will take place at the Board meeting immediately following the AGM (2022: nil).

11. Ability to Continue Operating

The Trustees believe the going concern assumption is appropriate given the Trust will be able to settle its financial obligation as they fall due.

Performance Report | Hospitality Training Trust Page 17 of 17